

## Field Director

**Hiring Manager:** Edward Carpenter, Manager, Human Resources

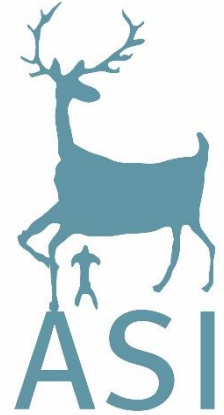
**Location:** Our offices are based in Burlington (L7R 2E3) and Downtown Toronto (M5S 2P9). This job involves working at various locations across Ontario.

**Employment Basis:** Seasonal contract, Monday to Friday (weather dependent)

**Job Type:** Unionized position

**Compensation:** Pay is graded by experience, starting at \$29.54 per hour

**Start Date:** Immediate



### Company Profile

Archaeological Services Inc., with offices in Toronto and Burlington, specializes in archaeological excavations across Ontario. Uncover Ontario's rich cultural history, extending over approximately 12,000 years. Explore a diverse range of sites, from 19<sup>th</sup>-century homesteads to 15<sup>th</sup>-century Indigenous villages and Archaic-period lithic scatters.

Archaeological Services Inc. is dedicated to cultivating an inclusive, equitable, and accessible workplace where employees are valued, respected, and supported. ASI prioritizes the health and well-being of our employees, clients, and the community. Please note that proof of vaccination is required under our COVID-19 Immunization Policy, with accommodations considered under the Ontario Human Rights Code. As an Equal Opportunity Employer, adherence to the Accessibility for Ontarians with Disabilities Act, 2005, the Canadian Human Rights Act and the Ontario Human Rights Code is a fundamental aspect of our commitment.

### Candidate Profile

Archaeological Services Inc. is seeking to employ people with,

- A passion for cultural heritage who thrives working independently and leading a small, dedicated team.
- A problem solver, thorough, meticulous, dependable, and have a positive attitude.
- Preference will be given to a candidate with 5+ years of experience in field archaeology, and prior experience as a Culture Resource Management Field Director.

### Key Responsibilities

Responsibilities include but are not limited to,

- Direct Stage 2 fieldwork, while participating in pedestrian and test pit surveys, artifact recovery, and data recording.
- Direct Stage 3-4 Indigenous and/or historical mitigation fieldwork, while participating in site excavation, artifact recovery, and data recording.
- Work with each project's participating First Nations to develop and maintain relationships of mutual trust, respect, and collaboration.
- Supervise, train and mentor Field Technicians.

- Properly assemble and submit artifact collections while maintaining their integrity.
- Represent the company in a professional manner when answering questions that may arise on-site from members of the public or the landowner.

### **Position Requirements**

- Applied Research or Professional archaeological license issued by the Province of Ontario.
- Thorough knowledge of the current Standards and Guidelines for Consultant Archaeologists issued by the Ministry of Citizen and Multiculturalism and associated Technical Bulletins.
- A valid driver's license (minimum Class G or equivalent) and meet ASI insurers' requirements.
- Strong interpersonal and organizational skills, especially time management, problem-solving, and multi-tasking under deadlines.

### **Company Perks**

- Competitive wages for the industry.
- Industry-leading in the consistency of work.
- Potential for winter-based work and permanent employment.
- Opportunities for enrollment into Benefit Plan and Pension Fund.
- Work boot reimbursement program.

**How to Apply:** Send your resume and cover letter to [employe@asiheritage.ca](mailto:employe@asiheritage.ca)

**Deadline for Application:** We will be accepting applications until the positions have been filled.

If you would like to learn more about our company, have a behind-the-scenes look or explore some of our projects, please check out ASI's social media pages on [Facebook](#) or Instagram: [@archaeologyto](#) and [@asiheritage!](#)

