

## Field Director

**Hiring Manager:** Edward Carpenter, Manager, Human Resources

**Location:** Offices based in Burlington (L7R 2E3) and Downtown Toronto (M5S 2P9).

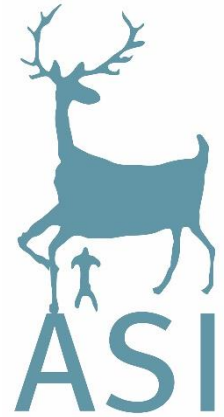
This position involves working at various locations across Ontario.

**Employment Basis:** Seasonal contract, Monday to Friday (weather dependent), potential for a permanent position.

**Job Type:** Unionized position

**Compensation:** Pay is graded by experience, starting at \$26.80 per hour.

**Start Date:** Immediate



### Company Profile

Established in 1980, Archaeological Services Inc. (ASI) is a Canadian-owned company and the largest archaeological and cultural heritage consulting firm in Ontario. Operating from offices in Toronto and Burlington, ASI specializes in conducting archaeological excavations across Ontario.

Embark on a journey to uncover Ontario's profound cultural history, spanning approximately 12,000 years. ASI explores a diverse array of sites, ranging from 19th-century homesteads to 15th-century Indigenous villages and Archaic-period lithic scatters. ASI's commitment to archaeological exploration is a dedication to preserving and understanding the vibrant tapestry of Ontario's cultural legacy.

Dedicated to cultivating an inclusive, equitable, and accessible workplace where employees are valued, respected, and supported. ASI prioritizes the health and well-being of its workforce, clients, and the community. Please note that all new hires are required to be fully vaccinated in accordance with the COVID-19 Immunization Policy. Accommodations under the Ontario Human Rights Code will be considered on a case-by-case basis. As an Equal Opportunity Employer, adherence to the Accessibility for Ontarians with Disabilities Act, 2005, the Canadian Human Rights Act and the Ontario Human Rights Code is a fundamental aspect of ASI's commitment.

### Candidate Profile

ASI is actively seeking individuals who:

- Demonstrate a passion for cultural heritage, thriving both independently and in leadership roles within small, dedicated teams.
- Showcase problem-solving abilities, meticulous attention to detail, dependability, and a positive attitude.

Preference will be given to a candidate with:

- 5+ years of experience in field archaeology
- Previous experience as a Culture Resource Management Field Director.

### Key Responsibilities

Responsibilities include, but are not limited to:

- Directing Stage 2 fieldwork, including pedestrian and test pit surveys, artifact recovery, and data recording.
- Directing Stage 3-4 Indigenous and/or historical mitigation fieldwork, overseeing site excavation, artifact recovery, and data recording.
- Building and maintaining relationships of trust, respect, and collaboration with participating First Nations for each project.
- Supervising, training, and mentoring Field Technicians.
- Ensuring the proper assembly and submission of artifact collections while maintaining their integrity.
- Representing the company professionally when addressing on-site inquiries from the public or landowners.

### **Position Requirements**

- An Applied Research or Professional archaeological license issued by the Province of Ontario.
- Thorough knowledge of the current Standards and Guidelines for Consultant Archaeologists issued by the Ministry of Citizen and Multiculturalism and associated Technical Bulletins.
- A valid driver's license (minimum Class G or equivalent) and meet ASI insurers' requirements.
- Strong interpersonal and organizational skills, especially time management, problem-solving, and multi-tasking under deadlines.

### **Company Perks**

- Competitive industry wages.
- Industry-leading consistency of work.
- Opportunities for winter-based work and the potential for permanent employment.
- Eligibility for Benefit Plan and Pension Fund enrollment.
- Work boot reimbursement program.

**How to Apply:** Send your resume and cover letter to [employme@asiheritage.ca](mailto:employme@asiheritage.ca)

**Deadline for Application:** We will be accepting applications until the positions have been filled.

**Learn More About Us:** Explore our projects and behind-the-scenes looks on ASI's social media pages on [Facebook](#) or Instagram: [@archaeologyto](#) and [@asiheritage](#)!

