



Providing Archaeological &
Cultural Heritage Services

528 Bathurst Street Toronto, ONTARIO M5S 2P9
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Field Director

Hiring Manager: Edward Carpenter, Manager, Human Resources

Location: Based out of Kingston

Employment Basis: Seasonal contract, Monday to Friday 7:00 a.m. to 5:00 p.m. (weather dependent)

Job Type: Unionized position

Compensation: Pay is graded by experience and qualifications, \$26.80 - \$31.46 per hour

Start Date: Immediate

The health of our workers is always our priority. We have developed a series of safety measures and protocols to keep our workers safe against Covid-19.

Company Profile

Archaeological Services Inc. is a Canadian-owned company that was founded in 1980 with offices in Toronto and Burlington. We perform archaeological excavations throughout Ontario, exploring everything from 19th-century historical homesteads to 15th-century Indigenous villages.

Archaeological Services Inc. is committed to employing an industry-leading team of diverse, accomplished, and dedicated professionals. We aim to create a workplace that celebrates the diversity of our employees, customers, and stakeholders, and commit to creating culturally sensitive products. Archaeological Services Inc. endeavours to foster an inclusive, equitable, and accessible environment where all employees feel valued, respected, and supported.

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code.

Candidate Profile

Archaeological Services Inc. is seeking to employ people with,

- A passion for cultural heritage who thrives working independently and leading a small, dedicated team.
- A problem solver, thorough, meticulous, dependable, and have a positive attitude.

- Preference will be given to a candidate with 5+ years of experience in field archaeology, and prior experience as a Culture Resource Management Field Director.

Key Responsibilities

Responsibilities include but are not limited to,

- Work with each project's participating First Nations to develop and maintain relationships of mutual trust, respect, and collaboration.
- Supervise, train and mentor Field Technicians.
- Properly assemble and submit artifact collections while maintaining their integrity.
- Represent the company in a professional manner when answering questions that may arise on-site from members of the public or the landowner.

Position Requirements

- Applied Research or Professional archaeological license issued by the Province of Ontario.
- Thorough knowledge of the current Standards and Guidelines for Consultant Archaeologists issued by the Ministry of Citizen and Multiculturalism and associated Technical Bulletins.
- A valid driver's license (minimum Class G or equivalent) and meet ASI insurers' requirements.
- Strong interpersonal and organizational skills, especially time management, problem-solving, and multi-tasking under deadlines.

Company Perks

- Competitive wages for the industry.
- Industry-leading in the consistency of work.
- Potential for winter-based work and permanent employment.
- Opportunities for enrollment into Benefit Plan and Pension Fund.

Check us out on our [webpage](#), [Facebook](#), or [Instagram](#)

How to Apply:

- Please send your resume to employe@asiheritage.ca

Deadline for Application:

- We will be accepting applications until the positions have been filled.