



**ASI** Providing Archaeological &  
Cultural Heritage Services

528 Bathurst Street Toronto, ONTARIO M5S 2P9  
T 416-966-1069 F 416-966-9723 asiheritage.ca

## **POSITION AVAILABLE:**

### **Field Director for Toronto and Greater Toronto Area Based Crew**

**Hiring Manager:** Carol Bella, Assistant Manager, Human Resources

**Location:** Based out of Toronto and Greater Toronto Area

**Employment Basis:** Seasonal contract, Monday to Friday 8:00 a.m. to 4:00 p.m.  
(weather dependent)

**Job Type:** Unionized position

**Compensation:** Pay is graded by experience and qualifications, starting at \$26.80 per hour

**Start Date:** Immediate, training is provided before fieldwork begins

**End Date:** December 2022 (weather dependent)

**The health of our workers is always our priority. We have developed a series of safety measures and protocols to keep our workers safe during COVID-19. All office staff are currently working remotely, and fieldwork is being conducted with appropriate physical distancing and sanitization procedures in place.**

#### **About us:**

Archaeological Services Inc. is a Canadian-owned company that was founded in 1980 in response to increasing public awareness of the importance of the province's heritage. With offices in Toronto and Burlington, we are the largest archaeological and cultural heritage consulting firm in Ontario. We undertake archaeological excavations throughout Ontario, exploring everything from Paleo settlements to 19<sup>th</sup> century historical homesteads and urban sites.

Archaeological Services Inc. is committed to fulfilling our core value of employing an industry-leading team of diverse, accomplished, and dedicated professionals. We aim to create a workplace that celebrates the diversity of our employees, First Nations, clients, and stakeholder, and commit to creating culturally sensitive products. Archaeological Services Inc. endeavors to foster an inclusive, equitable, and accessible environment

where all employees feel valued, respected, and supported. We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code.

### **About you:**

Archaeological Services Inc. is seeking to employ a licensed professional with a passion for cultural heritage who thrives working independently and leading a small, dedicated team. Our ideal candidate will be a problem solver, thorough, meticulous, dependable, and have a positive attitude. Preference will be given to a candidate with 5+ years of experience in field archaeology, prior experience as a Culture Resource Management Field Director and a strong background in Stage 3-4 excavation of Woodland settlements. Preference will also be given to those with experience and/or specialization in Bioarchaeology.

### **Responsibilities:**

Direct and complete the Stage 3-4 mitigation of Woodland settlement field projects using appropriate field techniques and recording methods, while participating in site excavation, artifact recovery, and data recording.

Work with each project's participating First Nations to develop and maintain relationships of mutual trust, respect, and collaboration.

Quality control fieldwork data and ensure work meets, at a minimum, the requirements of the Ministry of Heritage, Sport, Tourism and Culture Industries' *Standards and Guidelines for Consultant Archaeologists* and associated Technical Bulletins.

Properly assemble and submit artifact assemblages while maintaining their context.

Supervise, train and mentor Field Technicians.

Represent the company in a professional manner when answering questions that may arise on-site from members of the public and/or the landowner.



**How to Apply:**

If you would like additional information on compensation or would like to discuss careers at Archaeological Services Inc., please contact Ms. Carol Bella at [cbella@asiheritage.ca](mailto:cbella@asiheritage.ca) or 416-966-1069 x 277.

Please send your resume to [employe@asiheritage.ca](mailto:employe@asiheritage.ca)

We will be accepting applications until the positions have been filled.