



Providing Archaeological &
Cultural Heritage Services

528 Bathurst Street Toronto, ONTARIO M5S 2P9
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POSITIONS AVAILABLE: Field Director for Kingston Based Crew

Hiring Manager: Carol Bella, Assistant Manager, Human Resources

Location: Based out of Kingston

Employment Basis: Seasonal contract, Monday to Friday 8:00 a.m. to 4:00 p.m.
(weather dependent)

Job Type: Unionized position

Compensation: Pay is graded by experience and qualifications, starting at \$26.80 per
hour

Start Date: Immediate, training is provided before fieldwork begins

End Date: December 2022

The health of our workers is always our priority. We have developed a series of safety measures and protocols to keep our workers safe during Covid-19. All office staff are currently working remotely, and fieldwork is being conducted with appropriate physical distancing and sanitization procedures in place.

About us:

Archaeological Services Inc. is a Canadian-owned company that was founded in 1980 in response to increasing public awareness of the importance of the province's heritage. With offices in Toronto and Burlington, we are the largest archaeological and cultural heritage consulting firm in Ontario. We perform archaeological excavations throughout Ontario, exploring everything from 19th century historical homesteads to 15th century Indigenous villages.

Archaeological Services Inc. is committed to fulfilling our core value of employing an industry-leading team of diverse, accomplished, and dedicated professionals. We aim to create a workplace that celebrates the diversity of our employees, customers, and stakeholders, and commit to creating culturally sensitive products. Archaeological

Services Inc. endeavors to foster an inclusive, equitable, and accessible environment where all employees feel valued, respected, and supported.

We are an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code.

About you:

Archaeological Services Inc. is seeking to employ a licensed professional with a passion for cultural heritage who thrives working independently and leading a small, dedicated team. Our ideal candidate will be a problem solver, thorough, meticulous, dependable, and have a positive attitude. Preference will be given to a candidate with 5+ years of experience in field archaeology, prior experience as a Culture Resource Management Field Director and a strong background in historical excavation.

General Responsibilities:

Supervise, train and mentor field technicians.

Represent the company in a professional manner when answering questions that may arise on-site from members of the public or the landowner.

Specific Responsibilities

Assist with Stage 4 Burial investigation by supervising the screening of fill to recover fragmented human remains using appropriate field techniques and recording methods according to site type and conditions such that all field work meets, at a minimum, the requirements of the current *Standards and Guidelines for Consultant Archaeologists* issued by the Ministry of Heritage, Sport, Tourism and Culture Industries and associated Technical Bulletins. Safeguard human remains while they are in your possession.

Qualifications:

Applied Research or Professional archaeological license issued by the Province of Ontario.

Thorough knowledge of the current Standards and Guidelines for Consultant Archaeologists issued by the Ministry of Heritage, Sport, Tourism and Culture Industries and associated Technical Bulletins.



A valid driver's license (minimum Class G or equivalent) and meet ASI insurers requirements.

Strong interpersonal and organization skills, especially time management, problem-solving, and multi-tasking under deadlines.

How to Apply:

If you would like additional information on compensation or would like to discuss careers at Archaeological Services Inc. please contact Carol Bella at cbella@asiheritage.ca or 416-966-1069 x 277.

Please send your resume to employme@asiheritage.ca

We will be accepting applications until the position is filled.

